

HOUSE RULES

last revised 2/16/2006

PURPOSE: The purpose of these rules and policies is to spell out, for the benefit of the total membership, methods and procedures for Club operations which make possible the best use of the Club by its members and their guests. Members are encouraged to help enforce these rules and by reporting violations of house rules to the House Committee or the Club Management.

- 1) **RESERVATIONS:** Members are required to make reservations for all special Club functions and for groups of five or more at dinner, lunch and cookouts. It is suggested, but not required, that members with parties of four or less make reservations for dinner, lunch and cookouts to insure a table is available. Last minute requests for reservations will be accommodated if space, staff and food are available. Meetings in the dining room area must be arranged for in advance with the House chairman or the Manager.
 - (a) **CANCELLATIONS:** Members failing to cancel reservations 24 or more hours in advance (before 5pm on the preceding day) will be subject to the function charge. New Year's Eve reservations must be canceled by 5pm on December 26th to avoid the entire function charge.
- 2) **GRATUITIES:** For your convenience, an 18% gratuity is added to all regular function food and bar checks. Members may adjust the gratuity. For private parties, there will be an automatic gratuity of 20%.
- 3) **GUESTS:** Members, their spouses, or their designated "significant other", must accompany their guest at all times and are required and responsible to register each guest in the "Guest Log". Payment for guest beverages, food and any event charges will be charged to the Member's account. Non-resident immediate family members may be issued guest cards at the request of the member who must make prior arrangements with the manager. Guest cards will not be issued for more than a 14 day period once per year. Guests must obey all "Marathon Yacht Club" rules and regulations. Reservations which include guests may be restricted for certain events until 48 hours before the event at the discretion of the House Committee Chairman to insure as many of our members as possible an opportunity to attend.
- 4) **VISITORS** - Visiting yachtsmen, who are members of recognized ARYC yacht clubs with reciprocal agreements as evidenced by valid membership credentials, may use the Club if issued a Visitor Card by the Club office staff. The Visitor card will be issued for the same number of days he or she is allowed to be moored at the Club or, if visiting without his boat, for a maximum of a 14 day period once per year. All visiting yachtsmen who are granted Club privileges must observe all "Marathon Yacht Club" rules and regulations.
- 5) **ATTIRE** - No person (adult or child) in bathing suit or tank top (men) is permitted inside the Club building. Shoes and shirts are required at all times. Gentlemen must remove their hats or caps while inside the building. Collared shirts for gentlemen are required after 6:00 pm and at special events. Slacks and jackets are required at Change of Watch and New Years Eve.

When appropriate, the Club Uniform Dress for Officers and Board Members shall be: Navy blue blazer with Club tie, white shirt, white slacks, plus white belt, socks and shoes.

In summer or warm weather, a short sleeve white shirt with epaulet covers may be worn instead of blazer & tie. Female officers and members shall dress comparably.

- 6) **MINORS** - Persons under age 21 are not permitted at the bar at any time. Parents are responsible for the conduct of their children and guests at all times.
- 7) **FOOD AND BEVERAGES SALES** - All beverages consumed in the Clubhouse must be purchased from the Club. All alcoholic beverages sold by the Club must be consumed on the premises. The Club may not sell liquor by the bottle. The minimum expenditure required by the Club for each member shall consist of beverages, food and articles for sale in the Ship's Store purchased at MYC only. Gratuities and taxes are not applicable against minimums.
- 8) **SMOKING** - Smoking is allowed in designated outside areas only. Smoking is not permitted inside the Clubhouse
- 9) **CONDUCT** - Foul, loud and abusive language will not be tolerated in the Clubhouse. Any Member or Guest using offensive language will be subject to disciplinary action by the "Board of Governors". Service of any nature may be refused to a member or guest whose conduct, at the option of the bar attendant, House Chairman or Manager, is considered to be in bad taste. Members are not permitted in the kitchen at any time. Members are asked to use common courtesy when it is necessary to use cell phones and pagers in the Clubhouse.
- 10) **COMPLAINTS** - Members are requested to report any infraction of the Club rules, disorderly conduct, destruction of Club property or criticism of Club operations or Club employees, in writing to the House Chairman or Manager.
- 11) **PRIVATE PARTIES:** The Club wishes to encourage the use of its facilities for private parties by Club members. Members must apply to the Club Manager who will answer questions as to the dates of availability and to the nature of such functions that are acceptable to be booked at the Club.
 - a) When a Member books a function for personal entertaining, business, social or civic association, etc. or when a member sponsors a non-member group or organization or for whatever nature that is acceptable to the Club, he or she assumes the following responsibilities:
 - b) The guests will follow the Club rules in effect at the time in such matters as dress code, smoking areas, beverage policies, personal behavior, security, etc.
 - c) That charges invoiced by the Club will be paid as rendered to whoever is responsible for such payment. In case of failure to settle charges, the member shall be personally liable.
 - d) That payment for any entertainment will be made directly to the person or persons providing such entertainment.
 - e) No function shall be booked at the Club that involves invitation by public notices, posters, newspaper, internet, radio or television advertising. All guests must be invited by the personal invitation of the host member.
 - f) If media people are expected to be on hand for any booked function, the nature of the function and purpose and the Manager and the House Committee must clear number of media people expected.
 - g) Advertising at the Club is not permitted. When private functions are booked, the function host may not post notices, posters, banners, etc. outside of the area designated for the function.
 - h) The Manager must clear decorating to be done for a private function. If damage due to decoration results, the host or sponsoring member will be fully responsible for necessary repairs.

The maximum number of guests attending a private function shall be under the control of the House Committee or manager.
- 12) **USE OF MEMBER DIRECTORY** - MYC publishes the LOG for the social convenience of its members. Any use of the information contained in the log for

commercial purposes, mass mailing or mass e-mailing (other than Yacht Club related) is prohibited.

- 13) **USE OF BURGEE** – Any use or reproduction of the Club burgee must be approved by the House Committee.
- 14) **PETITIONS** - No subscription paper, political posters or petition, except as authorized by the Bylaws, shall be circulated, advertised or exhibited. Nor shall any article be displayed for sale within the Club property without the specific permission of the House Committee.
- 15) **SIGNS AND POSTERS** - Signs and posters displayed on the Club premises must have the prior approval of the House Chairman or Manager.
- 16) **DECORATIONS** - No member may use staples, tacks, nails, glue or apply any other material on the walls, moldings, windows, pictures, mirrors, hostess station or other Club furnishings.
- 17) **PROPERTY AND EQUIPMENT** - Damage to Club property by a member or their guests will be the responsibility of the member. Any Club property or equipment moved or removed from the premises must have prior approval of the House Chairman or Manager and must be signed both in and out. Any item not returned on time is subject to an appropriate charge, as is any item returned damaged.
- 18) **PARKING** - No overnight parking by motor-home type vehicles is allowed in the Club parking lot.
- 19) **MEMBERSHIP** - The “Board of Governors” has instituted a \$53.75 non-refundable deposit to be made by check and accompany each new membership application. The check will be made out to the “Marathon Yacht Club” and filed with the application. This amount includes a 7.5% sales tax charge. The Membership Committee will not consider applications not accompanied with the \$53.75 fee.

First year dues for new members may be prorated based on month that new member is approved by the Board of Governors.

See the Club By-laws for further membership eligibility and rules. Applications for membership are available in the Club office and at the bar.

- 20) **EMPLOYMENT OF MEMBERS** - No member, his/her spouse, his/her children (or their spouses), grandchildren, parents or members of his/her household will be eligible for employment by the Club, except in instances where Management is unable to fill a particular job with a qualified person falling outside the foregoing categories, in which case, Board of Governors approval will be necessary before any such person may be employed. Any member employed prior to the date this rule becomes effective shall be exempt from this rule.
- 21) **RULE CHANGE AND APPLICATION** - Any or all of these rules may be changed or rescinded by the House Committee at any time, subject to the approval of the Board of Governors. The House Committee may from time to time issue policy statements and instructions interpreting and applying these rules for the guidance of the staff and members.
- 22) **CELL PHONE USAGE**- As a courtesy to other members, cell phones are to be set to silent and calls taken outside.